

Speed Post

PRASAR BHARTI
BROADCASTING CORPORATION OF INDIA
DIRECTORAT GENERAL: ALL INDIA RADIO
Email ID.allindiaradio.org.net

No.D-13012/3/2011-GA

New Delhi, dated 22-02-2011

To,
M/s-----,
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Subject:- Comprehensive Annual Maintenance Contract of Air Conditioners installed in DG:AIR, Akashvani Bhavan.

Sir,

I am directed to invite sealed quotations for Comprehensive Annual Maintenance Contract for 02 Split ACs and 25 Window ACs of this Directorate for a period of one year on the following terms conditions:

- i) The firm shall provide the service on all working days (during working hours 9.30 AM to 6.00 PM).
- ii) The contract will be for a period of one year from the date of award.
- iii) Preventive maintenance shall be done once in 3 months for each Air Conditioner under CAMC and each maintenance call shall be recorded in the service card/chart(to be provided by the firm) of respective Air Conditioner.
- iv) The CAMC of ACs shall include gas charging, repair/re-conditioning of compressor / motor of the unit including replacement of electrical parts.
- v) The Complaints will have to be attended within 24 hours and if necessary on holidays also, beyond response time i.e.24 hours from the date/time of registering the complaint DG:AIR shall deduct the pro-rata amount from the payment equivalent to down time of Photocopier.
- vi) As and when the complaints registered by the concerned user/ GA Section to the firm the Engineer of the firm will attend the complaint and submit the call report of the Air conditioner from the user and will submit to GA Section.
- vii) The successful bidder/firm shall execute and submit a Bank Guarantee of Rs.5,000/- from any Nationalized Bank or in the form of demand draft in favour of PB(BCI)DG:AIR, New Delhi by way of Performance Security which shall stand forfeited if the firm fails to execute the work assigned to them.
- viii) The payment will be made on half yearly basis after giving satisfactory service by the firm.
- ix) The Directorate reserves the right to accept or reject any or all quotations without assigning any reason thereof.
- x) In case, the service is not found satisfactory, the Directorate reserves the right to terminate the contract at any stage and the bank guarantee will be forfeited.

- xi) On expiry of the contract, the firm shall hand over all the Air conditioners in perfect working condition to this Directorate failing which liquidated damages, if any, amount will be deducted from the contractor.
- xii) The prices charged by the maintenance contractor should not exceed the prevailing rates charged by it from others for similar services. While claiming payment, the contractor is also to give a certificate to this effect in its bill.
- xiii) The incomplete, vague, unresponsive and late/delayed Tenders will not be considered. The following points would render any Tender as “unresponsive” for this purpose. The Tenders received without bid securities are liable to be ignored.
 - a) The tender is unsigned.
 - b) The tender validity is shorter than the required period.
 - c) Required EMD has not been provided.
 - d) Tenderer has not agreed to give the required performance security.
 - e) The goods quoted are sub-standard, not meeting the required specification etc.
 - f) Against the Annexure of this LTE, the tenderer has not quoted for the entire requirement as specified in that schedule.
 - g) The tenderer has not agreed to some essential condition(s) incorporated in the tender enquiry.

2. **The firm should quote their rates for the Comprehensive Annual Maintenance as per the format/list enclosed.**

3. In case, you are interested in Comprehensive Annual Maintenance Contract on the aforesaid term and conditions, You are requested to furnish the quotation in respect Carrier Make of 02 Split ACs and 25 Window ACs as per the format/list enclosed in sealed cover to Dy. Director of Administration(GA) , Room No.218, 2nd Floor, Akashvani Bhavan, Sansad Marg, New Delhi along with bid security(earnest money deposit) of Rs.5,000/- in the form of demand draft in favour of PB(BCI)DG:AIR, New Delhi and drop the same in the tender box in Room No.218 on or before 18-03-2011 up to 3.00 PM . The sealed quotations will be opened on the same day i.e., on 18-03-2011 at 4.00 PM in Room No.222. If any representative of the firm wish to be present during the opening of the quotations should reach GA Section , Room No.247, IInd Floor, Akashvani Bhavan before 4.00 PM on aforesaid date along with authority letter from the tenderer if the person is other than the tenderer himself.

4. The quotation from the tenderer should be kept valid for two months for consideration and decision of the competent authority in DG:AIR.

5. Copy of this may also be seen on the DG:AIR’s Web site <http://www.allindiaradio.org>.

(R.K. DHALL)

DEPUTY DIRECTOR OF ADMIN(GA)
For Director General
Tel..23421728

FORMAT

<u>S.No.</u>	<u>Description of the item/job</u>	<u>Rate per Unit</u>	<u>Tax</u>	<u>Total Amount</u>
1	Comprehensive Annual Maintenance Charges for Split AC(2.0 Ton)			
2	Comprehensive Annual Maintenance Charges for Window AC(1.5 Ton)			
3	Shifting/installation of Split AC			
4	Shifting/installation of Window AC			
5	Providing/Installation of reverse heating system in Window AC			
6	Providing/Installation of reverse heating system in Split AC			
7	Providing/fixing of grill of Air-conditioner			
8	Providing 4.0 KVA Stabilizer (3 steps)			
9	Providing 5.0 KVA Stabilizer (3 steps)			

BY HAND

PRASAR BHARTI
BROADCASTING CORPORATION OF INDIA
DIRECTORATE GENERAL: ALL INDIA RADIO
Email ID.allindiaradio.org.net

No.D-13012/3/2011-GA

New Delhi, dated 22-02-2011

Subject: To down load limited Tender's notice in DG:AIR's Web site.

Enclosed please find a Limited Tender notice for Comprehensive Annual Maintenance of Carrier Make of 02 Split ACs and 25 Window ACs provided by GA Section to various Sections/Officers of DG:AIR. Copy of the same has already been mailed to Internet Unit, AIR, Delhi.

2. It is requested to kindly arrange to down load the Limited Tender in DG:AIR's Website on 24-02-2011 positively and the confirmation in this regard may also be sent to GA Section urgently along with a copy of website print of the said LTE.

(R.K. DHALL)
DEPUTY DIRECTOR OF ADMIN(GA)
Tel.23421728

The Superintending Engineer,
Broadcasting House,
All India Radio,
Parliament Street,
New Delhi.

Copy to : Internet Unit, AIR, Delhi .