
	<p>PRASAR BHARATI OFFICE OF THE CHIEF ENGINEER(SZ) ALL INDIA RADIO & DOORDARSHAN Swamy Sivananda Salai, Chennai-600 005</p>	
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EXPRESSION OF INTEREST (EOI)

The Chief Engineer(South Zone), All India Radio & Doordarshan, Chennai-5 intends to empanel the Vendors of repute/manufacturers/Authorized Dealers having wide past experience, sound financial capacity etc. for the supply/works of following items for execution of Projects/Maintenance in Southern States of India:

- 1) Studio Equipment like, Microphones, Headphones, Loud Speakers, Radio, Satellite, & Television receivers, Television Monitors, Power Amplifiers, Monitoring Amplifiers, Audio & Video Distribution Amplifiers, A/V Mixers, Digital Audio Work Stations, routers, switchers, servers Modems, Codecs, Phone in consoles, Hand held digital recorders, DTH Equipments, DVD Recorders/Players, Various Studio and ENG Camera spares and batteries , DVC PRO VTR Spares, Encoders , modulators, Camera Tripods, ADC,DAC, Studio/ENG Lights and spares, NLEs, etc.
- 2) Measuring Equipments like Audio Analyzers, Spectrum Analyzers, Multi meters, Antenna Testers, Oscilloscopes, WaveFormMonitors, Anemo meters, Taco Meters, Panel meters, Meggers, Insulation Testers etc.
- 3) Electronic Accessories like RF/AF/Power Transistors, Capacitors, Inductors, diodes, SCRs, Rectifiers, Filters, various Audio and Video Cables , Connectors, and Various ICs etc.,
- 4) Acoustic materials like perforated boards, gypsum boards, glass wool, woods, plywoods, vinyl /pvc floor tiles, Laminations, False ceiling materials, etc.,
- 5) SITC of Self radiating masts, Self supporting towers, MW aerials, Procurement of small radiating elements, receiving Antennas, PDAs, STLs, OFC links, etc.,
- 6) Power supply Equipments like SITC of Diesel Generators up to 400 KVA, Transformers up to 1000KVA, LT & HT Panels, Cables, OCBs, ACBs, VCBs ,AVRs, Stabilizers, UPS up to 80 KVA, Invertors, Isolation Transformers, Electrical Earthing materials etc.,
- 7) SITC of all kind of Air-conditioning: centralized plants (1.5TR to 80 TR), Air cooled and Water cooled, Chilled water plants and window, split type A/C units
- 8) Hardwares like Aluminum paneling, copper strips for earthing, GI Pipes, Channels, GI Sheets, etc.,

The proforma for registration and terms and conditions are available on our website www.ceszairdd.org.in.

Interested Vendors/ Authorized Dealers/ Agencies/ Manufacturers may send their profiles in the prescribed proforma either by post or by Email : ceszpurchz@gmail.com on or before **20-05-2011**. Based on the evaluation of your documents, the registered firm will be issued with a letter of acceptance.

Chief Engineer (SZ)
AIR & Doordarshan, Chennai – 5.

PRASAR BHARATI
[Broadcasting Corporation of India]
O/o The Chief Engineer [South Zone]
ALL INDIA RADIO & TELEVISION
CHENNAI 600 005

**Application form for registration of firms for Supply/Works as manufacturers/
Authorized Dealers/Agencies / Reputed Vendors/Contractors**

(To be submitted in duplicate)

1. Category under which registration is sought (tick as appropriate)
 - a) Manufacturer
 - b) Authorized Dealers/Agent
 - c) Reputed Vendors/
Distributor/Contractors

2. Name of Applicant firm:
Address/telephone/fax/e-mail no.of
 - a) Regd. office:
 - b) Head Office:
 - c) Other offices:

3. Status of applicant firm
 - a) Date of Incorporation:
 - b) Date of commencement of business:
 - c) Names, addresses and telephone nos.of Proprietor/Partners/Directors having interest in the firm:
 - D) Income-tax Circle/Ward/District in which the Applicant firm is assessed to Income-tax. (Please indicate GIR/PAN/TIN No.)

 - e) Sales Tax registration no(s).

4. Stores for which registering is required.

Sl No	Brief Description	Ref. of IS Specification	Model /Brand	Limiting size/capacity/rating	Remarks
(1)	(2)	(3)	(4)	(5)	(6)

5. Details of factory/godown
Address & Tel.No.
- 6 Technical facilities
 - a) Details of plant and machinery installed.
 - b) Full information of the technical knowhow of products with flow chart.

c) Quality control arrangements for routine and acceptance tests.

d) Details of testing machinery & facilities

7. Details of personnel employed:
Technical/skilled/others

8. State if the products have been fully tested, including type tests where required in specifications. If so attach copy of test reports.

9. If the products require after Sales service, give names & Addresses of places where such Facilities are available and indicate value/ extent of spare parts maintained and staff employed.

10. Indicate if your products are directly marketed by you in whole of India. If not, indicate names of firms with whom marketing arrangements have been made product wise/area wise.

11. Whether registered with DGS&D and/or NSIC or any other Government organization? If so, furnish copy(ies) of such registration letters.

13. Details of past supplies made for the items for which registration has been sought in proforma as in [Annexure-4](#).

14. Annual turnover for last three years (year wise) duly supported by relevant Balance Sheet.

15. Name and address of the bankers:

(Indicate Account No. with each bank and submit Bankers report in original as per proforma in [Annexure-5](#))

17. Additional/Optional information:

a) State if the products are BIS marked. If so attach a copy of valid BIS license.

b) State if the firm have ISO 9000 certification. If yes, attach copy of the same.

18. Name and designation of the signatory of this application (enclose a copy of power of attorney where applicable)

Place:

Date:

Authorized signatory(ies)
with seal

Notes:

1. All Annexures/Enclosures/documents, supporting the application should be authenticated under signatures of the applicant in ink with seal of the firm.
2. This form is to be accompanied by the statements/ declaration etc as in Annexures [1](#), [2](#), [3](#), [4](#) & [5](#). The applicants must also complete the checklist as given below to ensure that the application is complete in all respects. The applications with incomplete information/documents are liable to be rejected.

Check list:

1. Affidavit as per [Annexure-3](#) duly notarised.
2. Statement of Profit & Loss and Balancesheet for the last three years.
3. Notarised copy of General Power of Attorney in favour of the person signing the application as authorised signatory.
4. Performance statement as per Proforma [Annexure-4](#) of the application.
5. Bankers' Report giving details of financial status of the applicant firm as per proforma [Annexure-5](#).
6. a) List of Plant & Machinery installed.
b) List of technical personnel employed in production and services.
c) Item for which registration required with detailed specification.
d) Write-up on quality control measurement adopted by the firm for ensuring quality of rawmaterial brought out item for assembly and subassembly and in process and finished products quality control.
e) List of quality control equipment and testing facility available in factory.
f) Copy of type test report from Independent lab. where applicable as mentioned in relevant standard.
7. Two copies of declaration signed by the vendor accepting condition of registration as per Annexure [1](#) & [2](#).
8. List of raw materials and finished goods in stock.
9. Copy of BIS licence if applicable.
10. Copy of ISO 9000 (Optional).
11. Copy of Registration Certificate if registered with any NSIC/other Govt. Organization.
12. List of places where after sales service facilities (if applicable) are available.

ANNEXURE - 1

Declaration Regarding Conditions of Registrations

1. Registered firms are to abide by the General Conditions of contracts from time to time.
2. It is obligatory on the part of the registered firms to furnish performance statement in format prescribed in the Application Form every year indicating all orders placed on them.
3. Registered firms are required to keep Registering Authority informed about the changes in any of the particulars furnished by them in their application or in their product/supply /work specification or discontinuation of production/work/supply of any item for which they stand registered. This intimation is to be given within a period of 15 days from the date of such change or discontinuation.
4. Registered firms are required to furnish all the documents having specific validity period like BIS license, lease agreement, agreement with the principal/manufacturers to registering authority as and when they become due . Requests for change in the name of a firm and/or their office address should be addressed to the The Chief Engineer [SZ],AIR & DOORDARSHAN,CHENNAI 600 005.
5. In cases where stores are manufactured by a firm other than the supplier, the manufacturer has given a back up warranty for the stores supplied. It will be the responsibility of the supplier/manufacturer (both in case they are different) to ensure availability of spares for at least a period 7 years after the date of supply.
6. All registered firms are expected to maintain absolute integrity, follow a decent standard of business ethics and do nothing unbecoming of a registered supplier.
7. The registration on the approved list does not guarantee award of any contract.
8. Failure to abide by the conditions of registration as above name of a registered firm is liable to be removed from the list approved suppliers of Chief Engineer [SZ],AIR & TV Chennai-5.

ANNEXURE-2

DECLARATION TO BE SIGNED BY THE MANUFACTURERS/ AUTHORIZED DEALERS/AGENCIES / REPUTED VENDORS/CONTRACTORS

I/We have gone through the conditions of the registration detailed in Annexure-1 of the Application. I/We fully understand the same and confirm that I/We agree to fully comply with the same.

I/We fully understand that it is incumbent on my/our part to comply with the provisions of the all existing laws/acts/statutes as applicable to our line of manufacture/supply/works. and other provisions like Income-tax/licensing including the requirements of environmental clearances etc

Authorised Signatory(ies)
with seal.

Place:
Date:

ANNEXURE - 3

(To be executed on non-judicial stamp paper of Rs.5/- and attested by a notary public or 1st class magistrate)

A F F I D A V I T

I/We*.....son of.....the Proprietor/ Partner(s)/ Director(s)* of M/s.....with their registered office at..... who are Indian Agents/authorised agent/distributors/stockists /supplier of M/ssolemnly affirm and state on oath that:

- 1. a) The premises of the firm situated at are owned exclusively/rented by me/us* upto(indicate date).
- 1. b) That the applicant firm possess adequate after sales service facilities which are available at(give address(es)).
- 2. None of the Proprietor/Partners/Directors* of the firm was or is Proprietor or Partner or Director of any firm with whom the Government have banned/suspended business dealings. We undertake to report to the Chief Engineer [SZ], AIR&TVCHENNAI-5 immediately after we are informed but in any case not later than 15 days.

The information given above is true to the best of my/our knowledge.

Place: Signature(s) of Deponent(s)
Date: (Seal of the firm/Company)

Verification

I/We* above named deponent/deponents hereby verify that the contents of my/our* above deposition are true to the best of my/ our* knowledge and nothing has been concealed therefrom.

Verified atthis the.....day of
Signature(s) of Deponent(s)
(Seal of the firm/Company)

Notes:

- 1. *Strike out whichever is not applicable.
- 2. The applicants may submit the Affidavit separately or together as is convenient.

ANNEXURE-4

PERFORMANCE STATEMENT
(FOR LAST 3 YEARS WITH GOVT./SEMI-GOVT./ LIMITED COMPANIES)

Sl. No.	Purchaser	P.O.No. & date	Brief descri-ption	Qty. of stores	Value	Qty. suppl-ied	Inspect-ing autho-rity	Satisfact-ory compl-eted letter of purcha-ser if any
1	2	3	4	5	6	7	8	9

Authorized Signatory (ies)
with seal

Place:.....
Date:.....

ANNEXURE - 5
PROFORMA FOR BANKER'S REPORT

(To be submitted on the Bankers' letterhead)

To

The Chief Engineer[SZ],AIR&TVCHENNAI-5

Sub: Financial credibility report in respect of
M/s(name of the firm with address)
for the purpose of registration with
Chief Engineer[SZ],AIR&TVCHENNAI-5

Sir,

This is to certify that M/s
(name of the firm with address) are maintaining Current/Saving Account
No..... with this bank branch for the last.....years. The firm
has been provided with a credit limit of Rs.....

This is further certified that their account with this bank has been
operated in a satisfactory manner.

Yours faithfully
()
Chief Manager
Bank/Branch with seal